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4 June 1953

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Consultants

1. In accordance with your request of 22 May 1953, we have reviewed the consultant contracts presently in effect and have indicated in the attachments the contracts that it is desired be extended through fiscal year 1954. A brief justification is also included for the extension of each contract.

2. If it is agreeable with the Office of Personnel, we would like to make special arrangements for notifying those consultants who will no longer be required. We believe it most appropriate, because of the special service which has been provided by these individuals as well as a close working relationship that has usually been developed between our operating people and the individuals, that a personal letter be sent to them, preferably by the Assistant Director concerned.

3. We will be glad to furnish any additional information that you may desire in connection with this request.

Assistant for Admin. (DD/I)

Attachments

6/DD/I:EBW:hcl

Distribution:

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